

## **Math 10 - Assignment Completion Information Sheet**

### **How do I complete an assignment properly?**

1. Each assignment must be clearly labelled with your name, the date, the section, the page number, and the assigned questions.
2. Start each assignment on a new sheet of paper so it can be collected separate from other assignments.
3. Every question must at least be attempted, and all relevant work must be shown (**no credit** will be given for assignments with only answers).
4. Your final answer for a multi-step question must be circled or underlined.
5. All questions must be visibly and accurately self-marked using the answer key at the back of the text. **For questions that you did incorrectly, try them again in order to get the correct answer.** If you still cannot get the answer, ask about it the next day in class.

### **How will assignments be evaluated? Two ways:**

#### **(#1)**

1. Assignments are to be completed to the best of your ability by the following class day. At that time, the assignment MAY be collected for marking.
2. Collected assignments will be marked out of 4. To get a perfect score, you must satisfy the first 5 conditions above.
3. If assignments are not ready for hand in, complete them and hand them in late rather than handing in incomplete work – as it will not be marked. If late, the best you can get is 3.5 out of 4 if handed in before the relevant chapter test, and 3 out of 4 if handed in after the relevant chapter test.

#### **(#2)**

1. At the completion of each chapter, you will have your chapter assignments evaluated for completeness and organization. See the assignment rubric for details.
2. Assignments must be in chronological order in the assignments section of your binder to be held for the duration of the course.

**REMEMBER: To be eligible to get credit for Math 10, you must have completed and handed in every task in the course.**